

VRA PTO Funds Request Form 2021-2022

Please fill out the entire form and have it signed by Ms. Fuller prior to submitting to the PTO. Please submit the form to the PTO mailbox or emailing this form to vraptopres2021@gmail.com. Funds requests will be added to the agenda of the next monthly PTO Board meeting and put to a vote. Please ensure all questions are answered and attach additional documentation or reference materials if needed. If you are requesting funds for technology, please have the school's technology specialist sign off on the request as well.

What needs to be purchased?

What is the approximate cost?

How will these items be used?

How long will these items last? Will updates, additional spending be necessary?

How many students will benefit? What grade levels?

What is your timeline to implement?

Name: _____

PTO Member: Y/N

Principal approval: _____

Date: _____

PTO Status: _____

Date: _____